

BHAUDDIN ZAKARIYA UNIVERSITY, MULTAN
APPLICATION FOR HALF FEE CONCESSION TO ONE OUT OF OTHER
BROTHERS/ SISTERS STUDYING IN THE TEACHING DEPARTMENTS/
CONSTITUENT COLLEGES

Part-I/ Semester-
PARTICULARS OF APPLICANT

Name of Student (Claimant) Mr./ Miss _____
S/O, D/O Mr. _____
Name of Department/ College _____
Name of Class/ Course _____
Roll No. _____ Part/ Semester _____
Session: _____ Morning/ Evening _____

Kindly allow me half fee concession on the basis of my Brother/ Sister whose particulars are given in Part-II.

Signature of the Student
(Claimant)

Certified that the above particulars are correct on the basis of the record of the Department/ College.

Signature & Stamp of Head of
Teaching Department/ College

Part-II
PARTICULARS OF BROTHER/ SISTER

Name of Student Mr./ Miss _____
S/O, D/O Mr. _____
Name of Department/ College _____
Name of Class/ Course _____
Roll No. _____ Part/ Semester _____
Session: _____ Morning/ Evening _____

Signature of the Brother/ Sister

Certified that the above particulars are correct on the basis of the record of the Department/ College.

Signature & Stamp of Head of
Teaching Department/ College

Part-III
APPROVAL OF THE CONCERNED DEAN

Half fee concession is granted to Mr./ Miss _____
S/O, D/O Mr. _____
Department of _____
Roll No. _____ Part/ Semester _____ Session _____

Approval is forwarded to the Treasurer Office for necessary action.

Signature & Stamp of the Concerned
Dean of the Faculty

To

The Treasurer,
Bahauddin Zakariya University,
MULTAN

Subject: **HALF FEE CONCESSION**

It is intimated that the undersigned have been granted half fee concession by the Dean, Faculty of _____ as per enclosed proforma.

It is requested: -

EITHER:

i) Half of my fee already deposited vide Bank Challan No. _____ dated _____ for Rs _____ may kindly be refunded to me.

OR

ii) Since, I have not deposited any dues up-till now, therefore, I may be allowed to deposit half fee as per rules.

Name of applicant _____

Session: _____

Department _____

(For office use only)

REPORT OF THE ACCOUNTS DEPARTMENT

The applicant has deposited his/ her dues vide Bank Challan No. _____ dated _____ for Rs. _____ and Brother/ Sister of the applicant has also deposited his/ her dues vide Bank Challan No. _____ dated for Rs. _____.

The name of the above student have been noted in the Fee Concession Register at page No. _____ vide Sr. No. _____.

Approval may kindly be accorded to inform the applicant: -

- i) To deposit half fee Rs. _____
- ii) To apply for refund of Rs. _____

ASSISTANT (A.Cs)

A.O/ ASTT. TREASURER/ DEPUTY TREASURER

TREASURER